

MJA Consulting Online Privacy Policy

Key Details

This privacy policy describes how Michael A Jennings Associates Ltd T/A MJA Consulting, protects and makes use of the information you give the company when you use this website.

If you are asked to provide information when using this website, it will only be used in the ways described in this privacy policy.

The policy is updated from time to time. The latest version is published on this page. The website privacy policy was updated on 06/06/18

If you have any questions about this policy, please email mail@mjaconsulting.co.uk

Introduction

We gather and use certain information about individuals in order to provide a service to you and to enable certain functions on this website.

What data we gather

We may collect the following information:

- Name and Job Title
- Contact information including email address
- Your enquiry/message
- Details contained in your CV if you send it to us.
- Other information relevant to client enquiries
- IP address

We don't collect or store your personal information (for example your name or address) unless you have actively passed it on to us, so this information can't be used to identify who you are.

How we store your data

When you consent to filling in the enquiry form, your data is only emailed to the admin email associated with that form. We do not hold your data or store your data on our website.

How we use this data

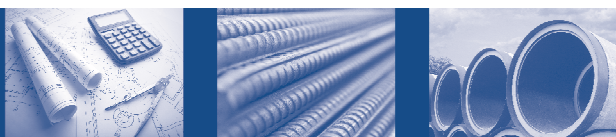
We use this data to contact you about your enquiry.

Security

We aim to always hold your information securely.

To prevent unauthorised disclosure or access to your information we have implemented security safeguards.

Any personal information we hold about you is stored and processed under our data protection policy, in line with the General Data Protection Regulations 2018.





Data Breaches

We will report any unlawful data breach of this website's database or the database(s) of any of our third-party data processors to any and all relevant persons and authorities within 72 hours of the breach if it is apparent that personal data stored in an identifiable manner has been stolen.

Right to be Forgotten

We do not hold any information on our website regarding submission data. If you feel we have collected your data at any time and would like to find out more or remove this information then please contact us at mail@mjaconsulting.co.uk

Changes to this policy

The above may change at any time. We will endeavour to notify you of any major changes but you may wish to check it each time you visit our website. Last updated 06/06/18

Links from our site

Our website may contain links to other websites. Please note that we have no control of websites outside of www.mjaconsulting.co.uk. If you provide information to a website to which we link, we are not responsible for its protection and privacy.

Recruitment

Under the terms of the General Data Protection regulations 2018 (GDPR) we are required to tell you how your data will be processed. If you chose to apply for a position advertised on this website, or you send us your CV on a speculative basis, you are consenting to us processing your data. This data will be received by the HR Consultant for the company and may be shared with relevant Managers to make a decision as to whether to progress your application. Should you be offered a position at MJA Consulting we will make contact with 2 references provided by you and seek confirmation of qualifications and your right to work within the UK. We will hold data relating to unsuccessful candidates for 12 months, after which this data will be destroyed.

Recruitment Consultants.

We work closely with a small number of recruitment consultancies to help us fulfil our recruitment needs. We will not accept unsolicited CV's and in order to comply with GDPR will delete them unless we have specifically requested that you send us CV's to help us fill a role.